



**EARLY BIRD EXHIBIT APPLICATION/CONTRACT**  
**Wednesday, March 20 – Thursday, March 21, 2024**  
**Las Vegas Convention Center**  
**Las Vegas, Nevada**  
 Billiard Congress of America  
 500 Discovery Parkway, Suite 125  
 Superior, CO 80027  
 Phone: 303-243-5070  
 BCAExpo.com

We hereby apply for exhibit space in the BCA Expo 2024, to be conducted on the dates shown above, in partnership with Amusement Expo International. We understand that upon acceptance by Expo Management, this application becomes a contract, under the terms and conditions set forth here and in the Exhibitor Regulations, which we have read, understand and accept. We understand that any change in the information in this contract must be made in writing to Expo Management, and that signing this application indicates that we accept this form to be legal and binding. By completing this Exhibit Application/Contract, we agree and consent to receive all fax and/or e-mail communications and advertisements sent by or on behalf of Expo Management, Expo Contractors and Service Providers.

A. Please indicate preferred booth number/location: Choice: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_ 4<sup>th</sup> \_\_\_\_\_

B. Type of booth space preferred:     In-Line             Island             Peninsula             Perimeter

C. Preferred Dimension:    Depth \_\_\_\_\_ x Width \_\_\_\_\_ = Total Square Feet \_\_\_\_\_

D. Total Square Foot Booth Cost (20% deposit must be submitted with contract before exhibit space is selected).

<b><u>Categories 1, 2, 3 BCA Member</u></b> <i>Submitted before 10/2/23</i> <i>(Rates Increase \$200/booth on 10/02/23)</i>	<b><u>Category 4 BCA Member</u></b> <i>Submitted before 10/2/23</i> <i>(Rates Increase \$200/booth on 10/02/23)</i>	<b><u>Non-BCA Member</u></b> <i>Submitted before 10/2/23</i> <i>(Rates Increase \$200/booth on 10/02/23)</i>
\$2,195 per 10'x10'booth (# addt'l. booths ____ x \$2,195) \$200 per corner	\$2,495 per 10'x10'booth (# addt'l. booths ____ x \$2,195) \$200 per corner	\$2,695 per 10'x10'booth (# addt'l. booths ____ \$2,195) \$200 per corner
# booths _____	# booths _____	# booths _____
# corners _____	# corners _____	# corners _____
<b>TOTAL    \$</b> _____	<b>TOTAL    \$</b> _____	<b>TOTAL    \$</b> _____

By selecting the member rates above, I agree to be an active BCA member in 2024. In the event that my 2024 BCA membership dues are not paid by January 6, 2024, BCA is authorized to use the credit card and information included to charge the amount of the dues invoiced. All exhibitors selecting BCA Member Rates after January 6, 2024 must be an active BCA Member or pay for 2024 BCA Membership dues at time of Contract.

**Payment Terms** - Failure to meet these terms will result in loss of booth reservation, and exhibitor is subject to cancellation fees.

\_\_\_ 25% deposit of total space contracted must be submitted with signed contract.

\_\_\_ 75% of the total space contracted due by December 1, 2023.

\_\_\_ 100% of the total space contracted due by January 31, 2024.

**NOTE: If nothing is checked to indicate authorized payment, your credit card will be charged based on the payment schedule indicated above.**

All checks must be payable in U.S. Funds to BCA Expo. Check # \_\_\_\_\_ Credit Card \_\_\_ Visa \_\_\_ MasterCard \_\_\_ Amex

Name on Credit Card \_\_\_\_\_ Deposit Total \_\_\_\_\_

Credit Card No.: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Security Code \_\_\_\_\_

Address (City, State, Zip) on Credit Card: \_\_\_\_\_

Signature on Credit Card \_\_\_\_\_

Your signature indicates that you accept all charges on above named credit card and consider this form to be legal and binding.

**PLEASE ADDRESS ALL BCA EXPO CORRESPONDENCE TO:** Please make a copy of your Exhibit Application/Contract.

Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Please make a copy of your application for your records. SEND CONTRACT TO [SHANE TYREE AT SHANE@BCA-POOL.COM](mailto:SHANE TYREE AT SHANE@BCA-POOL.COM)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Web: \_\_\_\_\_

**Deposits**

Deposits must be received with the signed Exhibit Space Contract and are non-transferable. When the Exhibit Space Contract is submitted:

- 25% of total value of contract due upon signature
- 75% of total value of contract is due 12/1/2023
- 100% of total value of contract is due 1/31/2024

Failure to meet these terms will result in loss of booth selection, and exhibitor is subject to cancellation terms.

**Cancellations & Refunds**

All cancellations must be in writing. Cancellation fees are non-transferable.

Before COB 10/31/23

All but \$250 per booth will be refunded

11/1/23 – 12/15/23

All but \$1,000 per booth will be refunded

After 12/15/23

No Refunds

By completing this Exhibit Application/Contract and signing below, we agree and consent to receive all fax and/or e-mail communications and advertisements sent by or on behalf of Event Management, Event Contractors and Service Providers.

Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_